



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor  
Suffolk, VA 23434  
(757) 925-6762 Fax (757) 942-4333

FEB 15 '23 PM 3:43

### NOTICE OF AWARD

**TO:** Western Tidewater Community Services Board  
7025 Harbour View Blvd STE 119  
Suffolk VA 23435

**Date:** February 15, 2023

**Topic:** Therapeutic Day Treatment Services

This notice of award is to Western Tidewater Community Services Board. to provide Therapeutic Day Treatment Services to Suffolk Public Schools based on the evaluation criteria and the only proposal responsive and responsible proposal received. Performance of all services related to this award shall be in accordance with the referenced RFP and addenda, your proposal received on September 20, 2022, and any negotiations all of which are incorporated in this award letter. If you have any questions concerning this matter, please contact me. Please return an acknowledged copy of this **NOTICE OF AWARD** to the Purchasing Manager at the above address within ten (10) calendar days.

Dated this 15th day of February 2023

By:

Anthony Hinds, Purchasing Manager

### ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by:

Western Tidewater Community Services Board this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

By \_\_\_\_\_ Title \_\_\_\_\_

Copies: Dr. John B. Gordon III Superintendent  
Dr. Rodney Brown, Chief Financial Officer  
Bid File

## **Terms of Agreement**

The initial term of this agreement shall begin upon award and continue through June 30, 2023 after which this agreement will automatically be extended for five (5) additional one-year periods, unless otherwise terminated by either party by giving written notice by April 1<sup>st</sup> of any given year. Suffolk Public Schools reserves the right to negotiate additional time at the end of the contract in order to provide for the continuation of student services during the procurement process. The school division may purchase additional services to meet the intent of the RFP should it become necessary throughout the term of the contract term and subsequent renewals.

Initials \_\_\_\_\_

Date \_\_\_\_\_